AD/PP 12-81
6 February 1981

MEMORANDUM TO: Deputy Director For Applications/ODP

FROM: Assistant Director, Policy and Plans

SUBJECT: Required Maintenance For Finance Systems

    We have reached the limit of our capablity to defer work that
has to be done to the various Finance systems and in particular
the PAYROLL system.

    The list of required maintenance items for the PAYROLL
system has grown to such proportions that it will be impossible
for work on the current list to be finished by June 1981. We are
continually having to wait longer time periods before work can be
accomplished on our systems. This is incompatible with our need
to provide management with information or the enhancements that
they require to do the normal day to day business.

    The changes required of the payroll system, whether
requested by internal management or by laws or regulations,
generally require that Compensation Division personnel perform
manual functions for the period prior to the change to the system
and/or in some cases even after the change has been made because
of system limitations. We are unable to accept any more manual
functions in the payroll area.

    At this time we cannot see when any modifications to the
Finance systems will take place that will reduce software
development or maintenance time, except the expansion of the
PAYROLL Master File which is being dictated by the large number
of changes that we have accumulated. It is necessary to establish
an expanded schedule of maintenance and to establish firm plans
to make modifications to the system that will facilitate future
improvements.

    Action in the form of more resource time devoted to reducing
software maintenance and development is desparately needed now.

    We are sensitive to your need to take care of other
requirements and in utilizing people, pulling them from a lower
priority to solve a higher priority and in dealing with the
numerous other system problems confronting you on a day-to-day,
basis. But, at this time, our situation has become serious and
we need your help to solve this crisis.

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